



February 1, 2006

**Idaho Soil
Conservation
Commission**

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To: Soil Conservation District Chairman

From: Kathy Weaver, District Operations Manager

Subject: Annual Resource Conservation Business Plan for FY-2007

This memorandum is the Idaho Soil Conservation Commission's official notice and request for:

- Conservation Districts FY-2007 Annual Resource Conservation Business Plan (Annual Plan) for July 1, 2006 through June 30, 2007. Due on or before Friday, May 5, 2006.
- Copy of the Conservation District's Due Notice seeking public comments on the Annual Plan. Due on or before Friday, May 5, 2006.

The Commission is pleased to offer a new FY-2007 Annual Plan Microsoft Word format. The choice for the new format is based on ideas from Conservation District Administrative Assistants and support from the Idaho Association of Soil Conservation Districts Directors, Idaho District Employees Association Directors and the Idaho Soil Conservation Commission Members. The new format is similar to the Report of Accomplishment format and the optional Annual Plan format offered last fiscal year.

Whatever format the Conservation District is using for their Annual Resource Conservation Business Plan or the Five Year Resource Conservation Business Plan, the goals, objectives and actions can be copied and pasted into the format.

Please contact me, if you need assistance or have questions about developing the Annual Plan or Due Notice. My office hours are 7:30 a.m. to 4:00 p.m. or I can be reached by telephone at (208) 525-7269. Kathie Shea, Program Coordinator, can also provide assistance. Kathie can be reached at (208) 332-8647 or via email at kathie.shea@idahoag.us

Please send the requested documents via email kathy.weaver@idahoag.us or mail to the Idaho Soil Conservation Commission, 3563 Ririe Highway, Idaho Falls, Idaho 83401.

